

Instructions for using the LiveWell Consulting Earnings Forecast Tool

1. If you receive a Security Warning dialogue box when you open the tool, click on Enable Macros. If you disable the macros, the spreadsheet will not work properly.
2. There are three fields where you are allowed to enter data:
 - 1) **Avg Sign-ups Per Month**
Suggestion: Set this to 2 to represent 2 sign-ups per month
 - 2) **Average Sales Volume**
Suggestion: Set this to one of the Example Autoship Order examples
 - 3) **Weekly Check Amount**
Suggestion: Set this to the desired weekly check amount

You can use the Tab key to go between the three fields. Using Shift plus the Tab key will move the cursor to the previous field.

Assumptions to note:

1. In the Forecasted Earnings section, it is NOT assumed that each person continues to get 2 people per month. It is assumed that each person only gets 2 people. Then, the 2 new people get 2 people and so on.
2. The Single Cycle Forecast is not distributing sales volume evenly between all 3 business centers. It is setup to match the Weekly 3% Leadership Bonus table. For example, in the Weekly 3% Leadership Bonus table, it shows that you begin earning a bonus of \$185 when you have 1 maxed out business center and a commission of \$1,000. In reality, if you have 3 business centers, you may or may not have a maxed out business center even though you are earning \$1,000 on a weekly basis.

3. Use the Print button to print.
4. Use the Copy to Clipboard button to copy the spreadsheet to the Clipboard. You can then paste the spreadsheet and your entries into any other application. Please note that should you desire to paste the spreadsheet into your email editor, you may need to ensure that the format of your email is set to HTML. If it is not, and it is set to Text, you will not be able to successfully copy the spreadsheet into your email.

Ideas for using the spreadsheet

1. Use it for your prospects
2. Show it to your existing PCs who you think may be interested in becoming an Associate
3. Use it for personal goal setting
4. Use it for goal setting for your Associates
5. Estimating the number of Associates you need to reach a certain level (i.e., Gold Director)